

# Kane County Local Rule

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## ARTICLE 4: JURY COMMISSION AND JURORS

### 4.00 SELECTION OF JURY COMMISSION

- (a) Kane County having previously determined that jury commissioners shall be elected or appointed in accordance with [705 ILCS 310/1](#), three (3) competent and discreet electors of Kane County shall be selected by a majority vote of the Circuit Judges of the Sixteenth Judicial Circuit to serve as Jury Commissioners as follows:
- (1) The Chief Bailiff so named at the Kane County Judicial Center, or another Bailiff there so chosen, shall be elected as Jury Commissioner A for an initial term of one (1) year;
  - (2) The Chief Bailiff so named at the Kane County Court House, or another Bailiff there so chosen, shall be elected as Jury Commissioner B for an initial term of two (2) years;
  - (3) The Kane County Court Administrator, or another assistant of the Chief Judge of the Sixteenth Judicial Circuit so chosen, shall be elected as Jury Commissioner C for an initial term of three (3) years.
- (b) Following successful completion of the initial term, each Jury Commissioner shall then be elected for a term of three (3) years.
- (c) Prior to entering into the duties of office for any term, each Jury Commissioner shall take and subscribe to an oath of office before a Judge of the Sixteenth Judicial Circuit, and shall execute a five hundred (\$500) bond to the People of the State of Illinois with sureties waived for the faithful discharge of his/her duties as commissioner.

### 4.01 DUTIES OF JURY COMMISSIONERS AND ASSISTANTS

- (a) The preparation of the general jury list, summoning, selection, drawing, examination, and verification of persons for jury service shall be transacted by two (2) Jury Commission Clerks, who shall be compensated for their services as fixed by the County Board after submission of budget by the Chief Judge.
- (b) The Chief Judge may, by general order, approve the jury commissioners and clerks to excuse jurors summoned for undue hardship, and to temporarily excuse jurors summoned for later service.
- (c) The duties of the jury commissioners will otherwise be as provided by statute.
- (d) The Jury Commissioners and the Jury Commission Clerks shall collectively be known as the Kane County Jury Commission.

### 4.02 COMPENSATION OF JURY COMMISSIONER

The compensation of a Jury Commissioner shall be fixed by the County Board, not to exceed the sum of one thousand dollars (\$1000) per year.

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### **4.03 COMPENSATION OF JURORS**

- (a) All prospective and impaneled grand and petit jurors shall be compensated from the Kane County Treasury for per diem services and travel expenses, in accordance with [55 ILCS 5/4-11001](#). The rate of per diem and mileage shall be determined by the County Board.
- (b) All coroner's jurors shall be compensated from the Kane County Treasury in accordance with [55 ILCS 5/4-11002](#).

### **4.04 FAILURE TO RESPOND TO JURY SUMMONS**

- (a) Whenever a person lawfully summoned to jury duty has failed to provide a reasonable and timely excuse, the Jury Commission shall defer such person's jury duty to not less than thirty (30) days or more than one hundred eighty days (180) days from the original date of service and issue a new notice advising the person of his or her new service date.
- (b) At such time as the services of a previously delinquent prospective juror are required, but not less than thirty (30) days from the original date of service, the Jury Commission shall cause to be issued a summons, in accordance with established procedures.
- (c) If a juror lawfully summoned to jury duty fails to respond, the Jury Commission may, at its discretion, contact said person directing him or her to appear before the Jury Commissioners for a hearing at a date and time as the Jury Commissioners may determine or reinsert their names back into the system.
- (d) At said hearing the Jury Commissioners shall take testimony from delinquents and may, at their discretion, excuse a person from jury duty, defer the jury duty to a later date or file a petition for a Rule to Show Cause for contempt of court with the Chief Judge pursuant to [705 ILCS 305/15](#).

### **4.05 JURY SERVICES AT CORONER'S INQUEST**

The Kane County Jury Commission shall provide jurors to the Kane County Coroner upon request according to such rules and procedures as it deems appropriate. To the extent practicable, the manner of selection of such jurors shall be similar to the manner in which petit and grand jurors are selected.

### **4.06 SEALING OF JUROR RELATED COURT DOCUMENTS**

- (a) At the completion of all jury trials, the judge shall provide to the clerk the judge's juror profiles, juror list(s), and any signed verdict forms. In one envelope, the clerk shall insert the juror profiles, juror list(s), and any juror seating chart prepared by the clerk or the judge. In a separate envelope, the clerk shall insert any signed verdict forms. All such juror court documents with identifying information shall then be impounded in the court file until further order of court.
- (b) Anyone seeking to access these impounded documents in the court file with identifying juror information must file and notice a petition setting forth good cause for disclosure.